

Reuse Minnesota Board Member

Role of the Board

The Board of Directors is charged with the control and management of the affairs, business, and properties of the organization. The Board of Directors may delegate the management of activities of the organization to staff or volunteer committees as long as the activities are under the ultimate direction and authority of the Board of Directors.

Activities include

- determining the mission, vision, and purpose of the organization
- facilitating strategic and organizational planning
- selecting and evaluating the performance of the executive director
- ensuring strong fiduciary oversight and financial management
- fundraising and resource development
- approving and monitoring the organization's programs and services
- enhancing the organization's public image
- assessing its own performance as the governing body of the organization

[See current Reuse Minnesota Board of Directors.](#)

Role of a Board member

The following are expectations for all board members.

- Serve a two-year term with the option to run for additional terms; terms begin in January after the election and run through December of the following year
- Be a dues-paying member of Reuse Minnesota in good standing
- Attend board meetings virtually or in-person, reviewing the agenda, financial documents, and support materials prior to the meeting
- Actively participate on at least one board team (finance, fund development, governance, membership, personnel, strategic planning), meet deadlines for board team assignments
- Follow conflict of interest and confidentiality policies
- Promote the organization, advocate for its mission, stay informed about programs and services
- Leverage connections, networks, and resources to help grow the organization
- Respond to requests for feedback or decisions between meetings in a timely manner

Time commitment

As Reuse Minnesota is in transition from a board and volunteer-run organization to an organization with staff, the board functions as a hybrid of a working board and an advisory/oversight board. Individual board member time commitments vary depending on team and officer involvement, as well as the ebb and flow of organizational needs.

Required

- Board meetings: 6 meetings per year (approximately every-other-month for 1.5-2 hours); currently held on weekday mornings between 8:30 and 10am
- Board teams (2-5 hours per month): meetings monthly or as needed based on the team; additional time for tasks to fulfill team responsibilities
- General administration (2-4 hours per month): reading and responding to emails, preparing for board meetings, voting as needed
- Officers only: Board members elected to an officer role have an additional commitment of one meeting per month to check in with executive director, set board meeting agendas, and address urgent matters (1-3 hours per month)

Optional

- Member meetings: Board members are strongly encouraged to attend quarterly member meetings (approximately 2 hours)
- Events: Board members are strongly encouraged to attend other organizational events such as the conference, webinars, and trainings